

**DEPARTMENT OF INDUSTRIAL & ORGANISATIONAL PSYCHOLOGY**

***APPLICATION FOR ADMISSION TO:***

**POSTGRADUATE DIPLOMA IN APPLIED PSYCHOMETRY**

**QUALIFICATION CODE: 90185**

**Application to be submitted via the Unisa online application process**

[**Honours degrees & postgraduate diplomas**](https://www.unisa.ac.za/sites/corporate/default/Apply-for-admission/Honours-degrees-&-postgraduate-diplomas/Qualifications/All-qualifications?cw_category=POSTGRADUATE%20DIPLOMAS)

**Closing date: 1 October 2023**

**(NO late applications will be allowed)**

**(NO emailed application to the department will be considered)**

**1. PERSONAL DETAILS**

|  |  |
| --- | --- |
| Surname (Last name) |  |
| First names |  |
| ID number |  |
| Student number (Unisa) |  |
| \*E-mail address (E)  *\*\*it is advisable that this e-mail address is linked to your smartphone\*\** |  |
| Cell phone number (C) |  |
| Telephone number (W) |  |
| Telephone number (H) |  |

\**ensure frequent viewing of e-mail for all related correspondence from department to this address\**

Have you applied for selection for the same programme previously? Yes No

If yes, please indicate when and (if possible) why your application was not successful.

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**2. ACADEMIC QUALIFICATIONS**

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| --- | --- | --- | --- |
| **Degree and Average** | | **When Obtained**  **(Month & Year)** | **Institution** |
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Students who completed a BCom in Industrial and Organisational Psychology must have successfully completed modules addressing the following subject themes:

* Organisational psychology
* Work group dynamics and diversity
* Psychological processes in work context
* Personality in work context
* Psychological adjustment in work context
* Career psychology
* Personnel psychology
* Individual differences and work performance
* Organisational research methodology
* Industrial psychological assessment

Students who completed a BA in Psychology must have successfully completed modules addressing the following subject themes:

* Personality theories in context
* Introduction to Psychology
* Foundations of subdisciplines in Psychology
* Intercultural, Development and Health Communication
* Cognitive psychology
* Community Psychology
* Abnormal behaviour and mental health
* Wellbeing in the HIV/AIDS and social care context
* Transformative counselling
* Development theories
* Research in social sciences
* Psychological survey development
* Statistical inference in psychological research

*Please note, if your BCom in Industrial and Organisational Psychology or BA in Psychology qualification does not comply with the above requirement, your application will not be considered.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Module/Subject** | **%** | **Module/Subject** | **%** |
| 1 |  | 6 |  |
| 2 |  | 7 |  |
| 3 |  | 8 |  |
| 4 |  | **9 Overall average for BCom or BA degree** |  |
| 5 |  |  |  |

**3. CURRENT OCCUPATION**

|  |  |
| --- | --- |
| Employer |  |
| Address  Postal code |  |
| Your division |  |
| Your job title |  |
| Your job level |  |
| Starting date |  |
| Responsibilities in your current position |  |

**4. PROFESSIONAL EXPERIENCE**

State your practical experience with regard to psychometrics and psychological testing. It can be work-related and/or related to your undergraduate and honours study. These experiences can include, for instance, interviewing, psychological testing and assessment, research projects, and any other relevant experience.

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| --- | --- | --- | --- |
| Employer | Key Performance Area (KPA) | Duration of Employment  From  To | Brief description of KPA activities |
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**5. COMPULSORY WORKSHOPS DURING THE SEMESTER**

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| Do you accept your responsibility to attend the **compulsory** block (contact sessions) periods (about 20 days in total for the programme) in Semester 1 (February to June) and in Semester 2 (July to November) as part of your year of programme study?  This means that students need to attend workshops in person at the Muckleneuk Campus (Pretoria) and/or via TEAMS/virtually. | I accept responsibility  (signature) |

**6. COMPULSORY PRACTICUM (WORKPLACE EXPERIENTIAL LEARNING: PLACEMENT)**

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| --- | --- |
| Do you accept your responsibility to be placed by the Department of Industrial and Organisational Psychology at a workplace/professional site for the supervised workplace experiential learning/practicum component of the programme (6 months full time/720 hours fulltime)? | I accept responsibility  (signature) |

**7. ACCESS TO INTERNET**

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| --- | --- | --- |
| Do you have access to the internet? | Yes | No |
| Do you have your own email address? | Yes | No |

**8. PRACTICUM**

To register as a Psychometrist, you need to do a practicum after completion of your first semester of coursework studies. This practicum programme consists of various Psychometrist activities carried out within a suitable organisation based in South Africa. These activities must be set out in an accredited practicum programme. It is the University’s responsibility to arrange for an organisation that offers practicum and for a registered Psychometrist to act as your supervisor. However, if you have your own organisation that offers internships and for a registered Psychometrist to act as your supervisor, you can inform the University so we can verify if the organisation complies with HPCSA host organisation requirements.

Visit https://www.hpcsa.co.za/PBPsychology for more details.

Please provide the name of the organisation and supervising psychometrist you **intent** to approach or do your practicum.

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| --- | --- |
| **Organisation (based in South Africa)** |  |
| **Supervising Psychometrist** |  |

**9. MOTIVATION FOR YOUR APPLICATION**

Motivate why you should be selected as student for the Postgraduate Diploma in Applied Psychometry. In your motivation, also address the following aspects:

* What will be required of you, on a personal level, to be successful?
* What will you have to contribute on a professional level towards completing the programme?

Capture your motivation in ± 300 words:

|  |
| --- |
| **MOTIVATION:** |

**10. INFORMED CONSENT: PSYCHOLOGICAL ASSESSMENT SCREENING**

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| --- | --- |
| Are you willing to voluntarily undergo a psychological assessment screening (ability as potential psychometrist, personality functioning, and structured panel interview) should you be selected for the shortlist of candidates for admission to the programme? |  |

**11. DECLARATION OF DISABILITY CHALLENGES (Confidential)**

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| Please declare any challenges of disability (if applicable) that the Department of Industrial and Organisational Psychology needs to take cognisance of to ensure a fair selection process. |

**APPLICATION CHECKLIST**

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| --- | --- |
| **The following is provided for and attached in support of my application:** | **√ or x** |
| 1. Do you have an average of **at least 65% for the BCom in IOP or BA in Psychology**? |  |
| 1. Do you comply with the module/subject requirements as indicated in section 2 above |  |
| 1. Did you complete all the sections of this application form? |  |
| **PRIVACY NOTICE IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT NO 4 OF 2013**   1. I declare that all the personal information furnished by me on this form are true and correct, and I undertake to inform Unisa of any changes in my personal information. 2. I undertake to comply with all the rules, regulations and decisions of the university and any amendments thereto and I have taken note of advice which may be applicable to students in general. 3. I, as a student registered at Unisa or an applicant intending to study with Unisa, hereby consent that Unisa may collect, use, distribute, process my personal information for all required academic processes pertaining to my application or registration to study with Unisa, which may include, but is not limited to:    1. internal administrative processing;    2. institutional and scholarly research; and    3. funding submissions. 4. I also consent that Unisa may share my personal information with the Matriculation Board and Admissions Committees, Higher Education South Africa, the Department of Higher Education and Training, the Council on Higher Education, the South African Qualifications Authority, other public higher education institutions, Qualification Verification Agencies, professional bodies, third parties rendering various services to the university and legal entities which may lawfully require such information for legal obligations and/or investigations. 5. I understand that in terms of the Protection of Personal Information Act (POPIA) and other laws of the country, there are instances where my express consent is not necessary in order to permit the processing of personal information, which may be related to investigations, litigation or when personal information is publicly available. 6. I will not hold the university responsible for any improper or unauthorised use of personal information that is beyond its reasonable control. 7. I confirm that I have read the notice and understand the contents.   **Note:** The nature of personal information collected can be viewed in the Personal Information Inventory Lists published on the Unisa webpage at [www.unisa.ac.za](http://www.unisa.ac.za) | |

***Applications will NOT be considered in the event where information or supporting documents are outstanding or incomplete when submitted online.***

SIGNED:

DATE:

PLACE:

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**Click here:** [**Honours degrees & postgraduate diplomas**](https://www.unisa.ac.za/sites/corporate/default/Apply-for-admission/Honours-degrees-&-postgraduate-diplomas/Qualifications/All-qualifications?cw_category=POSTGRADUATE%20DIPLOMAS)